

English 183 Course Syllabus

Course Description

English 183, which builds on skills learned in English 182, is designed to provide Kuwait University Health Sciences Centre students with high intermediate to advanced level skills in reading/vocabulary, listening, speaking, and writing. It also focuses on oral presentation and research skills. Essay writing skills are reviewed by means of writing a five-paragraph essay on a cause and effect topic. Research skills are developed through the preparation of an oral presentation delivered in class and a short research paper with appropriate referencing of sources. Reading and listening, especially to extract information, are integral parts of the course and so is expressing ideas orally, logically and succinctly. Academic and scientific/medical English vocabulary is developed through reading and listening.

Course Objectives

Students should demonstrate the ability to:

1. Write a five-paragraph cause and effect essay.
2. Comprehend and interpret advanced level texts, talks, and lectures related to health sciences in general.
3. Research a topic using the library and the Internet.
4. Take notes and organize them.
5. Prepare and give a formal oral presentation using visual aids; communicate ideas orally in a clear manner.
6. Write a short research paper with correct referencing.
7. Comprehend and use new vocabulary words assigned for vocabulary expansion.
8. Identify language errors and edit written work.

Required Texts

1. Balian-Tardieu, Z. & Tardieu, W. Oral presentation and research skills for students in the health sciences. (3rd ed. Revised). 2005. Kuwait: Kuwait University Press.
2. Taber's cyclopedic medical dictionary. (18th ed.). 1997. Philadelphia, PA: F. A. Davis.

The above books are available from the Kuwait University Bookstore.

3. English/English dictionary (e.g. Oxford, Longman, Webster) – pocket dictionaries are **not** acceptable.

Additional Required Supplies

1. White, unlined, A4 paper for all assignments
2. Pencil (2HB) and eraser for exams; blue or black ink pen
3. Stapler and staples
4. Standard note cards – optional – it is possible for students to make their own

Attendance Policy

ATTENDANCE IS MANDATORY. Attendance will be taken at the beginning of class by students signing an attendance register. If students are late for the first hour of the class period, they may attend class, but they are considered absent for that hour. **Students who are not present at the start of the second hour of the class period are considered absent for that hour.** Students with unexcused absence equal to 20% of total course hours will automatically be awarded a grade of "F/A." To check on attendance, FOM and FOD students should go to the Student Affairs Office, Faculty of Medicine, and FOP students should go to the Student Affairs Office, Faculty of Pharmacy. They should not go to their instructor or the ELU departmental secretary. If students are ill, they can get a medical excuse, which must be given to the ELU-HSC secretary within three days after students return to class. To obtain a medical excuse, FOM and FOD students must report to Student Affairs, FOM, and FOP students must report to Student Affairs, FOP. **Students who miss more than three days of class due to medical reasons may be referred to a faculty physician.**

Grading

COURSE	LETTER GRADES
	A 95 – 100%
Midterm Evaluation 10%	A- 90 – 94%
Final Examination 40%	B+ 87 – 89%
Essay 10%	B 80 – 86%
Oral presentation 15%	C+ 70 – 79%
Research paper 25%	C 60 – 69%
	F 0 – 59%
TOTAL 100%	

Grading Scheme

ESSAY – 10%

1. Formal Outline – **1.5%** (15 requirements – see breakdown below)
 - Introduction (including thesis statement) – 0.6% (six required items 0.1% each)
 - Body (3 main points) – 0.3% (three required items 0.1% each)
 - Body (2 supporting details for each main point) – 0.6% (six required items 0.1% each)
 - Conclusion – carries no grade as it just states summary/restatement of thesis
2. Rough Draft – **7.5%**
 - Content – 3% (0.1% off per error)
 - Introduction – 1%
 - Body – 1%
 - Conclusion – 1%
 - Form – 0.5% (5 requirements – 0.1% off per error)
 - Coherence & Grammar/ Mechanics – 4% (0.1% off per error)
3. Final Draft – **1%**
 - All corrections made to rough draft (0.1% off per error)

ORAL PRESENTATION – 15%

1. Organization – **4.5%**
 - Formal Outline (point) – 1.5% (same as outline for essay – see above)
 - Working Bibliography (at least two sources) – 2% (0.1% off per error)
 - Use of note cards + correct visual aids – 1% (0.5% each)
2. Content – **4.5%**
 - Structure – 1.5% (Introduction/Discussion/Conclusion 0.5% each)
 - Coherence/Grammar/Vocabulary – 3% (1% each – 0.1% off per error)
3. Delivery – **6%**
 - Timing – 1% (0% or 1%)
 - Clarity (pronunciation, volume, speed, etc.) – 1% (0% or 0.5% or 1%)
 - No reading of note cards – 1% (0% or 1%)
 - Body language – 1% (0% or 0.5% or 1%)
 - Visual aids timing/clarity – 1% (0.5% each for timing & clarity)
 - Handling of questions – 1% (0% or 0.5% or 1%)

SHORT RESEARCH PAPER – 25%

1. Formal Outline (point) – **3%** (same required items as for essay – 0.2% off per error)
2. Working Bibliography – **3%**
 - Sources (at least 5 – 0.5% & appropriate type – 0.5%) – 1% (0 if not correct no. or not appropriate)
 - Sources (correct format) – 2% (0.1% off per error)
3. Rough Draft – **16%**
 - Introduction, Conclusion, Length & Format – 1% each = 3% (0.1 off per error)
 - Body (at least 3 aspects) – 3% (0.1% off per error)
 - Grammar & Mechanics – 5% (0.1% off per error)
 - Abstract, Unity & Coherence – 2% each = 4% (0.1% off per error)
 - In-text citations & References reflect each other – 1% (0% or 1%)
4. Final Draft – **3%**
 - All corrections made to rough draft (0.1% off per error)

Important Notes

Assignments: No handwritten assignments will be accepted.

Plagiarism: Students who plagiarize by using other people's words or ideas without acknowledging the source will automatically receive a '0' grade for the assignment. Students whose work has been plagiarized – with or without their knowledge – will also receive a '0'. **Students are not to lend their work to other students for any reason.** Teachers will refer students suspected of plagiarizing or allowing their work to be plagiarized to the director of the English Language Unit, Health Sciences Centre.

Late Work

All assignments are due at the beginning of the class period. **ANY WORK SUBMITTED LATER IN THE HOUR IS LATE AND WILL BE PENALIZED.** 25% will be deducted from students' grades. An additional 25% will be taken off grades for each subsequent class day that students are late in submitting the assignment. If absence on assignment due date is health related, students must present the English Language Unit departmental secretary with a doctor's excuse within three days after they return to class. However, any work assigned (see assignment deadlines in Course Schedule) is due on **the day students return to class.**

Examinations

- Students who are **10 or more minutes late** presenting for an examination will not be allowed to sit for the examination without permission from the Vice-Dean Academic, FOM/FOD/FOP.
- **IMPORTANT WARNING:** Any students wishing to be excused from examinations shall refer to the rules of their respective faculties (FOM/FOD/FOP) regarding absences from examinations which are outlined in the official HSC student booklets.
- Students must arrive at the assigned examination hall **30 minutes** prior to the beginning of the examination to be seated. Students must also have their University **I.D. cards** for inspection during the examination.
- **Verifying grades:** After results are out, students may review their midterm and final examinations (within 72 hours/three days) **only by appointment** (at a time designated by their teachers). Once this period has elapsed, the grades are considered final and will not be changed. The same rule applies to assignment grades.

Final Examination Resit

Students who have earned an **F** for the course or were **officially excused** by the Vice-Dean Academic, FOM/FOP, for their absence, are eligible to take the English 183 resit final examination. However, they must register for the resit at the ELU-HSC. The resit grade will replace the final examination score.

Computers, Pagers, Mobiles, and Dictionaries

Students must turn off pagers and mobiles during class. During examination and assessment periods, departmental policy prohibits students from bringing computers, pagers, mobiles, and dictionaries into examination halls and classrooms.

On-line Independent Study

Students may study independently by accessing the Health Sciences Centre/English Language Unit's Internet homepage where material relevant to English 183 will be posted. Students can access the facility on Kuwait University computers or on their personal computers. Instructors will communicate the necessary details to students during the course of the semester.

Course Coordinators

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